

§ 20-108.2 G. 4., G. 5. and G. 6. Multiple Custody Arrangements

Instructions for worksheets

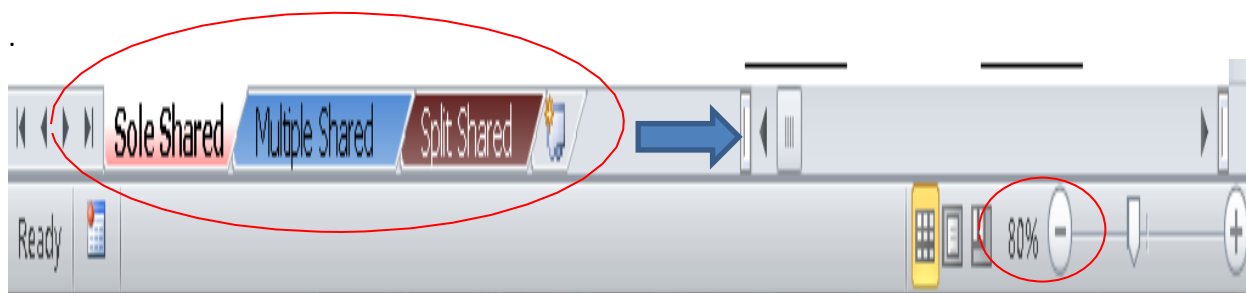
Introduction


These instructions should enable you to maneuver easily through the Excel spreadsheet. You will still be required to input the basic data. The worksheets are designed to do the major calculations for you. The worksheets are similar to the worksheets you have used in the past with a few key differences. For example, the three new multiple custody arrangements are located in separate tabs of the spreadsheet. Additionally, health care costs and work-related day care costs are combined into one section.

At the bottom of each worksheet, there are two final sections. One is entitled, "Support to be paid". This section will be completed automatically from the calculations in the above sections. The second is entitled, "Adjustments, including SSDI derivative benefit paid to the other parent". The worksheet will make the adjustments to the support to be paid after manual entry of the adjustments. The worksheets will identify the payor and the amount owed (rounded to the nearest dollar) at the very bottom of the worksheet.

Getting started

- The link for these worksheets is:
http://www.vsb.org/docs/sections/family/multiple_custody_arrangements.xlsx
- If you lose this link go to Virginia State Bar's public website, Family Law Section, Resources and Links and under the Divorce there is a link to Multiple Custody Arrangement Child Support Guideline Worksheets;
- Open workbook file (if a protected view message appears, click enable editing).
- Click the appropriate worksheet tab at the bottom left side of the worksheet.
- Next to the worksheet tabs, click left tab arrow so that the adjacent bar is next to the left arrow to obtain best screen position for worksheet. Set Zoom function at 80%.



- Use the Tab Key  to maneuver between cells.
- Enter parties first and last names on the top of the worksheet. (This is important)
- Input docket number and DCSE number as applicable.
- Choose the drop down list at label selection to choose how the columns are to be labeled (parties' names, Mother/Father, Party A/Party B, or Husband/Wife).

Date: 7/23/2018

Parties' Names: John Smith

Jane Doe

Docket#: JA11222-01-02

DCSE #: 2245200

Label Selection

Click here

Inputting Number of Children and Gross Income Information

- Input the total number of children that the parties share joint legal responsibility for and for which support is being sought.
- Input income information between lines A1. A2. A3, A6 and A7 as required.
- Input the number of other biological or adopted children residing with each party adjacent to name on line A5.

Guideline Calculation

Number of Children for whom parents share jt. legal resp. and support is being sought:

A. Income

A1 Parent's monthly gross income:

A2 Adjustments for spousal support received:

A3 Adjustments for spousal support paid out:

A4 # of other biological or adopted children residing with each Parent:

A5 John S.  Jane D. 2

A6 Other child support obligations actually paid out:

A7 Credit for 1/2 of any self-employment tax paid out:

A8 Available combined monthly gross income (GI):

A9 Parent's income share: divide each parent's GI (A8) by combined GI:

A10 Scheduled monthly basic child support obl.:

A11 Per child amt.: multiply sched. basic monthly support obl. by # of children (above):

	John S.		Jane D.	
		3		
	\$2,500.00		\$5,000.00	
	\$1,000.00			
			\$1,000.00	
			\$975.00	
	\$3,500.00	+	\$3,025.00	\$6,525.00
	53.64%		46.36%	combined (GI)
			\$1,499.50	
			\$499.83	

Sole-Shared Custody § 20-108.2 G. 5.

Step 1. Sole Custody Arrangement


- Use the drop down list in B1 to select the custodial parent for the sole custody arrangement.
- Input the number of children living in the sole custody arrangement. From this entry, the spreadsheet will calculate the number of children in the shared custody arrangement.

B. Sole Child Support Needs

B1 Identify custodial parent:

Jane D. 

B2 Sole Custody: # of children:

John S. Jane D.
1 

Step 2. Shared Custody Arrangement

- Input the number of days in the first column that parent has the remaining children in the shared custody arrangement. The spreadsheet will calculate the number of days for the parent in column B.
- Input the numbers of members in each party's household on line C9 to apply the 150% of poverty level test and the spreadsheet will handle the calculation and provide guidance.

C. Shared Child Support Needs

	John S.	Jane D.	
C1 Shared Custody: # of children:		2	
C2 Pro rata monthly basic child support: multiply per child amt. by # of child(ren) in (C1):		\$999.66	
C3 Shared support need: multiply pro rata monthly basic child support obl. by 1.4:		\$1,399.52	
C4 Total # of days each year parent has custody of child(ren):	215.5	149.5	
C5 Parent's custody share: divide # of days child(ren)with the parent (C4) by 365	59.04%	40.96%	
C6 Basic support: multiply shared support need by other parent's custody share:	\$573.24	\$826.28	
C7 Basic monthly support: multiply parent's basic support by his/her income share:	\$307.49	\$383.06	\$75.57
C8 Payable to:	John S.		Net Amount
C9 Min. Std. Test § 20-108.2 (G)(3)(d): # members in household:	4	4	
C10 Monthly income test at 150% of fed. poverty level (household size):	\$3,138.00	\$3,138.00	
C11 Is either parent's gross income = or less than 150% of fed. poverty level?	No	Yes	
C12 Min. Std. Test § 20-108.2 (G)(3)(d) results:	No presumption: run sole or split custody guideline too		



Guidance

Multiple Shared Custody § 20-108.2 G. 4.

Step 1. Calculating Custody Share

- Input the number of days the parent in column A has with each child. The spreadsheet will calculate the number of days for the parent in column B and all other calculations.

B. Shared Child Support Needs

	Mother	Father	
B1 Shared support need: multiply sched. mnthly basic child support obl.(A10) by 1.4:		\$2,557.80	
B2 Total # of days each year parent has custody of child 1:	125.5	239.5	
B3 Total # of days each year parent has custody of child 2:	200.0	165.0	
B4 Total # of days each year parent has custody of child 3:	182.5	182.5	
B5 Total # of days each year parent has custody of child 4:	91.0	274.0	
B6 Total # of days each year parent has custody of child 5:			
B7 Total # of days each year parent has custody of child 6:			
B8 Total # of days each year parent has with children:	599.0	861.0	
B9 Average # of days each year parent has custody of children:	149.75	215.25	
B10 Parent's custody share: divide avg. # of days child(ren) with parent (B9) by 365:	41.03%	58.97%	
B12 Basic support: multiply parent's shared support need by the other parent's custody share:	\$1,508.33	\$1,049.47	
B13 Basic monthly support: multiply parent's basic support amt. by his/her income share:	\$502.73	\$699.68	\$196.95
B15 Payable to: Mother			Net Amount

Step 2. Monthly income test at 150% of federal poverty

- Input the numbers of members in each party's household on Line B16 to apply the 150% of poverty level test as shown above and the spreadsheet will handle the calculation (see above).

Split Shared Custody § 20-108.2 G. 6.

Step 1. Split Custody Arrangement

- Input the number of children each parent has sole custody of and the other parent owes support for in line B1 and the spreadsheet will handle the calculations including the number of children in the shared custody arrangement.

B. Split Custody Support

B1 # of children Parent has sole custody of & other parent owes support for:	<u>Mother</u>	1	←	<u>Father</u>	1	←
B3 Pro rata monthly basic child support: multiply per child amt. by each parent's # of child(ren):		\$456.75			\$456.75	
B4 Basic monthly obl.: multiply other parent's pro rata amt. by parent's income share:		\$152.23	-		\$304.52	
B6 Payable to:	Mother					\$152.28 <small>net amount</small>

Step 2. Shared Custody Arrangement

- Input the number of days in the first column that parent has the remaining children in the shared custody arrangement. The spreadsheet will calculate the number of days for the parent in column B.
- Input the numbers of members in each party's household on Line C9 to apply the 150% of poverty level test and the spreadsheet will handle the calculation and provide guidance.
- For an example see page 3.

Health Care and Work-Related Day Care

- Input the health care and work-related day care costs in lines D1 & D2.
- Review last line in this section to determine if health care is at a reasonable cost

D. Health Care/Work-Related (W-R) Daycare Calculation

D1 Parent's health care cost (HCC) - Health/Dental/Vision:	<u>John S.</u>	\$200.00	←	<u>Jane D.</u>	\$300.00	←
D2 Parent's W-R daycare cost:		\$200.00			\$300.00	
D3 Combined HCC/W-R day care costs:		\$200.00			\$300.00	
D4 Amt. Parent owes other parent for HCC/W-R daycare cost based on income share:		\$160.92	-		\$92.72	
D5 Payable to:	Jane D.					\$68.20 <small>Net Amount</small>
D6 Reas. HCC Test 5% combined Gross Inc.:						\$326.25

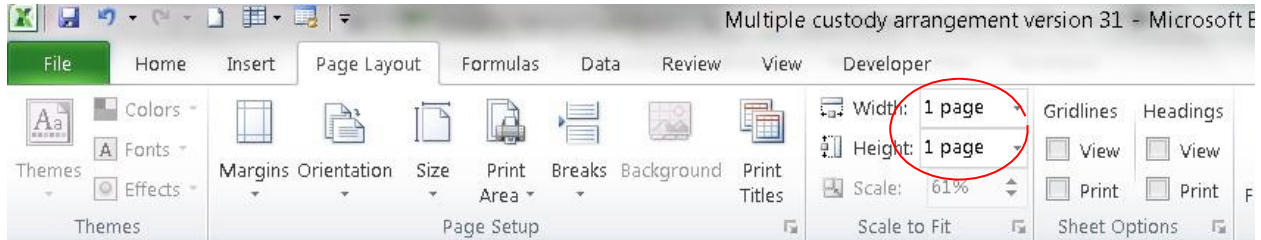
Completing the worksheets

- Review tabulation summary located under heading entitled, "Support to be paid".
- Complete adjustment section if necessary.

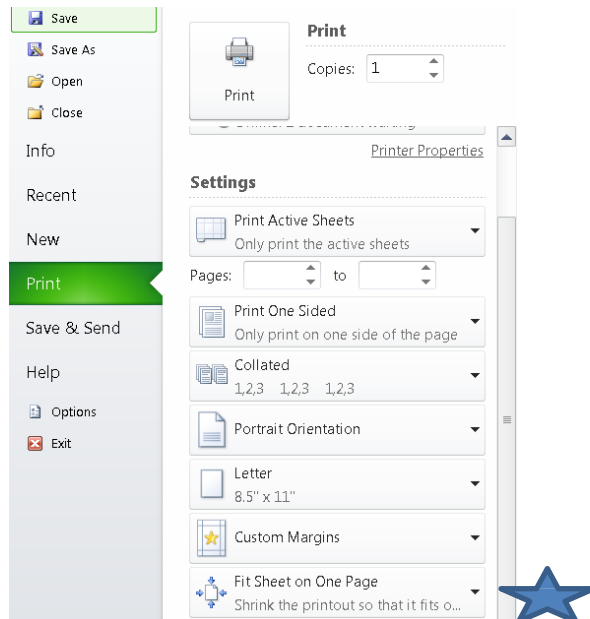
E. Support to be paid:		<u>Mother</u>	<u>Father</u>	
E1 Sole Custody: Parent owing basic monthly child support amt:		\$0.00	\$609.03	
E2 Shared Custody: Parent owing net basic monthly child support amt:		\$0.00	\$362.06	
E3 HCC/W-R daycare: Parent owing net monthly amt:		\$99.99	\$0.00	
E4 Net monthly support amt. payable from one parent to the other parent:		\$99.99	-	\$871.10
E5 Payable to:	Mother		Presumption in place	
F. Adjustments, including SSDI derivative benefit paid to other parent		<u>Mother</u>	<u>Father</u>	
F1 Total monthly support amt each parent owes the other parent:		\$99.99	\$971.09	
F2 Parent's SSDI derivative benefit paid to the other parent for benefit of child(ren):		-	\$375.00	
F3 Adjustment:		-	-	
F4 Adjustment:		-	-	
F5 Adjustment: tot. mnthly support amt each parent pays to other:		\$99.99	-	\$496.10
F6 Payable to:	Mother		Presumption in place	
Include this amt in Father's income				\$375.00
Father's monthly support obl. is:				\$496

Printing worksheets

- Click on Page Layout in the tab sections at top of the monitor.
- Click on drop down boxes next to “width” and “height” located in the tab section entitled “Scale to fit” and check 1 page.
- Click on File tab and proceed to print.



- Alternatively, Click on File tab.
- Click on Print tab and select Printer.
- Scroll down to Settings.
- Click on “Fit Sheet on One Page”.



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