

**Board Meeting Minutes**  
**Virginia State Bar**  
**Construction Law & Public Contracts Section**  
**September 14, 2017**

**I. Call to Order 12:05 p.m.**

Present: Christopher S. Boynton (Chair, Presiding), J. Barrett Lucy (Vice Chair), Hanna Lee Blake (Secretary), Scott W. Kowalski (Treasurer), Jennifer A. Mahar (Immediate Past Chair), Daniel D. Rounds, Daniel L. Fitch, Jesse S. Keene, Arnie B. Mason, Lauren P. McLaughlin, Alison R. Mullins, Christopher T. Page, Jonathan J. Straw, Spencer M. Wiegard, Randall H. Wintory, Hon. Stanley P. Klein, Richard P. DiMeglio (VACLE), Tanya Morris (VACLE) and Dolly Shaffner (VSB).

Absent: Mark D. Crawford, Christopher G. Hill, Hon. Richard T. McGrath.

**II. Approval of Minutes from June 16, 2017**

Scott Kowalski moved for the approval of the minutes and Spencer M. Wiegard seconded the motion. The minutes were approved by unanimous vote.

**III. Financial Report**

Scott W. Kowalski reported concerning the year-end financial report. Scott noted that a balance of approximately \$800 from the Section's FY 2016-17 Budget would be returned to VSB unused. Scott also noted that the Section is contractually committed to holding its June 2018 Board Meeting at the Oceanaire in Virginia Beach, but the decision has been made not to incur the expense in FY 2018-19. Chris Boynton noted that due to the VSB's new reimbursement process, certain costs incurred in FY 2015-16 were paid this year (FY 2016-17). In addition, Chris noted that the AV costs from the Showcase CLE in June 2017, which would be split with the Litigation Section, were much higher than last year. Dolly Shaffner, the Section's VSB Liaison, advised that she would check to see whether an error was made.

**IV. Chair's Report**

Chris Boynton thanked the members of the Board for their upcoming time and contributions. Chris also welcomed two new Board members, Daniel Rounds and Hon. Stanley P. Klein.

Chris noted that the Section's committee assignments were revamped based on each committee's activity level, to balance responsibilities, and with an eye toward succession. No changes were requested, so the committee list was made final.

**V. 2017 Fall Seminar Committee**

Alison Mullins reported. Alison advised that the hard copy brochure was distributed earlier in the week. Alison reported that the presenters were on track with the submission

of presentation materials. Alison discussed challenges for planners and attendees as a result of the 2017 Fall Seminar falling on the same weekend as the UVA football home game and UVA parents' weekend. It was explained that Richard P. DiMeglio and Tanya Morris of VACLE experienced difficulty finding rooms for speakers and Board members at the Boar's Head. It was reported that in March 2017, efforts were made to add rooms to the Section's room block at the Boar's Head, but additional rooms were already sold out. It was noted again that VACLE contracts with the Boar's Head and secures dates for the Fall Seminars in 2-3 year blocks, so there is little opportunity to make adjustments. Tanya Morris of VACLE reported that she checked the reservation list to ensure that each reservation in the Section's room block was for the CLE.

**VI. Government Contracting CLE Program**

Jennifer A. Mahar reported that the seminar was well attended, and received good comments and feedback. It was noted that an effort would be made to market the seminar as a government contracting seminar, to include not only federal, but also state and local government contracting issues.

**VII. Handbook Committee**

Spencer W. Wiegard reported. Spencer advised that all case lists from committee members were received and that the Handbook Committee will send out cases to be digested by the Board in the next week or so.

**VIII. Newsletter Committee**

Hanna Lee Blake updated the Board on the upcoming issue of the Section's Newsletter. Hanna renewed her request for cases of interest, announcements and volunteers to submit articles in upcoming issues.

**IX. Membership & Young Professionals Committee**

Jesse S. Keene reported. Jesse advised that an Ethics CLE is being planned for late Spring/Summer 2018. Discussion concerning merger of the Membership and Young Professionals Committees. A welcome happy hour at the Boar's Head will be held for ALL ATTENDEES. Hanna Lee Blake noted that the Newsletter will note that the happy hour is sponsored by the newly formed Membership & Young Professionals Committee. Jesse invited everyone's thoughts on how to expand the membership.

**X. Publications Committee**

Arnie B. Mason reported. Arnie advised that the Section is looking to fill one or two more publication slots for the February 2018 publication of the Virginia Lawyer. Dolly Shaffner will send an e-blast to the membership concerning the opportunity. Discussion concerning the authors, topics and schedule for the publication.

**XI. Website & Social Media Committee**

Spencer W. Wiegard reported. Spencer advised that the PDF of the recent Handbook was fixed on the VSB website. Discussion concerning the services provided by Phat Times throughout the year and associated costs for website maintenance.

**XII. 2018 VSB Annual Meeting Committee**

Dan Fitch reported. Discussion concerning topics for showcase CLE at the 2018 Annual Meeting. Dan advised that topic submissions are due on October 13. Dan updated the Board on ongoing efforts to coordinate with Kristin Burch concerning a joint presentation with the Litigation Section on appellate law topics. Hon. Stanley P. Klein suggested a topic of general appeal such as evidence if not addressed recently. Dan Fitch noted that *Daubert* issues were presented at the last annual meeting, but not other aspects of evidence. Dan will raise the issue with the Litigation Section.

**XIII. New Business**

On behalf of the Board, Chris thanked Hon. Stanley P. Klein for his active participation. Judge Klein inquired of the ways in which he may be of assistance to the Section. Discussion ensued concerning the contributions solicited by the Board, including Judge Klein's feedback concerning hot topics for CLEs, general guidance on the direction of the Board, and assistance with obtaining judicial participation on CLE panels.

<b>Upcoming Dates</b>		
<i>Date</i>	<i>Time</i>	<i>Event</i>
November 2, 2017	6:00 p.m.	Board Meeting at The Local (Charlottesville)
November 2, 2017	6:00-8:00 p.m.	Welcome Reception at the Boar's Head (Charlottesville) sponsored by Membership & Young Professionals Committee
January 10, 2018	Noon	Board Meeting (Teleconference)
April 11, 2018	Noon	Board Meeting (Teleconference)
June 15, 2018	TBD	Board Meeting (Virginia Beach)

**Meeting Adjourned at 12:42 p.m.**