

Minutes
Virginia State Bar
Construction Law & Public Contracts Section
Board of Governors Meeting
June 19, 2015
Virginia Beach, VA

- I. Call to Order 11:30 a.m. – Present: Shannon Briglia (Vice Chair), Jennifer Mahar (Secretary), Chris Boynton (Treasurer), Hanna Blake, Scott Kowalski. Present by Telephone: Barrett Lucy, Dan Fitch, Chris Hill, Arnie Mason, Alison Mullins, Jonathan Straw, Spencer Wiegard, Randy Wintory. Absent: Mike Branca (Chair), Sean Howley (Immediate Past Chair), Mark Crawford, Scott Kowalski, Judge Ballou, Judge Turk, Dolly Shaffner. The following section members were also present: Kristan Burch, Betsy Dulin, C. Wiley Grandy, Christopher Page, Jack Rephan, Jack Robb, Jim Watson.
- II. Approval of Minutes from April 15, 2015 – Minutes were approved unanimously, and reading dispensed with.
- III. Membership/Financial Report – Chris Boynton provided a summary of the highlights of the Financial Report distributed to Board members before the meeting. The budget remains strong with current balance of \$3,345.68, as of May 31, 2015.
- IV. Chair’s Report – Shannon Briglia led the meeting in Mike Branca’s absence. Shannon reported that Mike thanked the Board, committee members, and section members for their support and contributions towards making this past year a successful year for the Section. Shannon welcomed new members in attendance at the meeting and encouraged them to volunteer to serve on a committee. Shannon then yielded the floor to the committee chairs for their reports.
- V. Fall Seminar 2015 – Chris Boynton confirmed that the preparation for the Fall Seminar 2015 is on track for another successful event. Topics and speakers are confirmed. Speakers have been provided the deadlines for submission of their program materials. Jonathan Straw is coordinating the Young Lawyers division meet and greet on Thursday evening.
- VI. Handbook Committee Report – Scott Kowalski reported that the committee successfully revised the search term list used to identify cases for inclusion in the Handbook. The committee is in the process of screening the cases identified using the search term list. The committee anticipates distributing case digesting assignments to Board members in the next 30 days. At the Fall Seminar 2015, Scott will provide a tutorial to the membership on how to access and use the Handbook.

- VII. Newsletter Committee Report – Barrett Lucy and Hanna Blake reported that the Spring 2015 newsletter is out with positive feedback. Barrett and Hanna requested that anyone interested in submitting an article for the fall newsletter to let them know.
- VIII. 2015 Membership/ Membership Committee Report – Alison Mullins reported that the next Ethics CLE Program will be in the Lynchburg area. The specific location is still to be determined. The initial plan had been to hold the program in the courthouse, but this is not possible due to construction at the courthouse. Membership is now at 785 members. This increase is attributed to the committee’s efforts to hold CLE programs around the state.
- IX. Publications Committee Report – Arnie Mason announced that the three authors for the articles to be published in the December 2015 Virginia Lawyer Magazine are Kristan Burch, Melissa Roy, and Shiva Hamidinia.
- X. Website Committee Report – Christopher Hill reported that the website is looking good and that the committee has been working with Dolly Shaffner to make available on the website past meeting minutes, updated index of past Fall Seminar programs, and past construction articles in Virginia Lawyer Magazines.
- XI. Nominating Committee Report and Vote – The nominating committee was chaired by Sean Howley and included Kristan Burch and Brett Marston. Shannon Briglia explained the nomination process for the benefit of those new to the section. Kristan Burch then presented the Nominating Committee Report. The committee nominated the following slate of officers and members to fill two open Board positions:
- Chair: Shannon Briglia (current Vice Chair)
 Vice Chair: Jennifer Mahar (current Secretary)
 Secretary: Christopher Boynton (current Treasurer)
 Treasurer: Barrett Lucy (Current Board Member whose Second Term expires 2016)
 Board Member: Jesse Keene (Peckar & Abramson, Washington, DC)
 Board Member: Christopher Page (Kaufman & Canoles, Williamsburg, VA)
- A vote was conducted and the slate was approved without objection. The Board will work to identify a judge to fill the judge position on the board.
- XII. New Business – Shannon Briglia updated the board on the process for amending the section bylaws to move the annual business meeting from the VSB Annual Meeting to the section’s Fall Seminar weekend. A general discussion was held as to the pros and cons of this amendment. The general consensus was to table this effort for the moment.

XIII. Adjournment at approximately 12:00 p.m. **Next meeting: September 10, 2015 by telephone conference** and November 5, 2015 in Charlottesville.