

Minutes  
Virginia State Bar  
Construction Law & Public Contracts Section  
Board of Governors Meeting  
January 13, 2016  
Teleconference

- I. Call to Order 12:00 Noon – Present: Shannon Briglia (Chair, Presiding), Jennifer Mahar (Vice-Chair), Barrett Lucy (Treasurer), Hanna Blake, Dan Fitch, Chris Hill, Scott Kowalski, Arnie Mason, Alison Mullins, Christopher Page, Jonathan Straw, Randy Wintory. Absent: Chris Boynton (Secretary), Mike Branca (Immediate Past Chair), Mark Crawford, Jesse Keene, Spencer Wiegard, Judge Ballou, Judge Turk, Dolly Shaffner.
- II. Approval of Minutes from November 5, 2015 – Minutes were approved unanimously, and reading dispensed with. Jennifer Mahar agreed to record the minutes in Chris Boynton’s absence.
- III. Membership/Financial Report – Barrett Lucy provided a summary of the highlights of the Financial Report distributed to Board members before the meeting. The budget remains strong with current balance of \$5,384.93 as of November 30, 2015.
- IV. Chair’s Report – Shannon congratulated the Board and the Fall Seminar Committee for a successful Fall Seminar 2015. VACLE has approached the Section concerning interest in sponsoring a stand-alone Government Contracts Program. The Board was receptive to the idea and it was suggested that Mike Branca be tasked with exploring this with VACLE. Shannon advised that the Section will reserve a meeting room for the Annual Meeting in June 2016.
- V. Fall Seminar 2015 Feedback and 2016 Preliminary – There was a general discussion of feedback received for the Fall Seminar 2015. Attention then turned to Fall Seminar 2016 with Alison Mullins providing an update on the planning. Alison reported that, in response to feedback received for the Fall Seminar 2015, the lunch program will be held in the main conference room; the main conference room will be set up with a new sideways orientation, and two podiums will be set up for the speakers. The selection of speakers and topics is underway.
- VI. Handbook Committee Report – Scott Kowalski reported that the Handbook went live and the feedback from members is positive.
- VII. Newsletter Committee Report – Hanna Blake advised that the committee is working to finalize and print the Spring issue before the Annual Meeting in June 2016. The committee continues to operate under-budget. She reminded all in attendance that if they knew anyone interested in submitting an article for the newsletter to let her know.

- VIII. 2016 Membership/ Membership Committee Report – Alison Mullins reported that the next happy hour will be in DC. The committee continues to work towards the next Ethics CLE Program being in the Lynchburg area.
- IX. Publications Committee Report – Arnie Mason confirmed that the December 2015 edition of the Virginia Lawyer, which focused on Construction, was released. He advised that the Section will publish articles in the December 2016 edition and the deadline for articles is in October 2016.
- X. Website Committee Report – Christopher Page reported that the website was up to date.
- XI. Summer Program 2016 – The program, sponsored by the Section in partnership with the Litigation and Local Government sections, will focus on official acts and honest services and is confirmed for June 17, 2016, 9 a.m. to 11 a.m. at the Annual Meeting.
- XII. Young Professionals – The Section will again host a Young Professionals reception at Fall Seminar 2016.
- XIII. New Business – No new business was discussed
- XIV. Adjournment occurred at approximately 1:00 p.m.

Next meeting: Wednesday, April 13, 2016 at 12:00 noon by teleconference.