

**Board Meeting Minutes**  
**Virginia State Bar**  
**Construction Law & Public Contracts Section**  
**November 2, 2017**

**I. Call to Order 6:12 p.m.**

Present: Christopher S. Boynton (Chair, Presiding), J. Barrett Lucy (Vice Chair), Hanna Lee Blake (Secretary), Scott W. Kowalski (Treasurer), Jennifer A. Mahar (Immediate Past Chair), Daniel D. Rounds, Christopher G. Hill, Arnie B. Mason, Lauren P. McLaughlin, Alison R. Mullins, Christopher T. Page, Jonathan J. Straw, Spencer M. Wiegard, Randall H. Wintory, and Hon. Stanley P. Klein.

Absent: Daniel L. Fitch, Jesse S. Keene (hosting Membership & Young Professionals Welcome Reception), Mark D. Crawford, Hon. Richard T. McGrath, Richard P. DiMeglio (VACLE), Tanya Morris (VACLE), and Dolly Shaffner (VSB).

**II. Approval of Minutes from September 14, 2017**

Scott Kowalski moved for the approval of the minutes and Randall H. Wintory seconded the motion. The minutes were approved by unanimous vote.

**III. Financial Report**

Scott W. Kowalski reported concerning the September 2017 financial report reflecting expenses posted to the Section's FY 2017-18 Budget from July 1, 2017 through August 31, 2017. Scott noted that charges through August 31<sup>st</sup> are similar to years past. Scott reminded the Board that last year the Section returned unused funds of approximately \$800 from the Section's FY 2016-17 Budget to VSB. Scott advised that as the goal is to utilize all of the funds allotted to the Section, he will provide to the Board recommendations for additional utilization of funds in FY 2017-18. Christopher S. Boynton confirmed that the Section is no longer committed to holding its June Board Meeting at the Oceanaire in Virginia Beach, which was costly to the Section. Chris also advised the Board that, upon review, the AV charge of \$323.30 from the Joint Showcase CLE in June 2017 was correct.

**IV. Chair's Report**

Chris Boynton welcomed the Board and commented on the upcoming Fall CLE and excellent panel of speakers put together by the 2017 Fall Seminar Committee.

**V. 2017 Fall Seminar Committee**

Alison Mullins reported briefly on the upcoming presentations and speakers. Alison advised that the final attendee numbers had not yet been received, but the Section's room block was sold out. Alison reminded the Board to make reservations early for next year's Fall Seminar that will take place on November 2 & 3 2018. Discussion concerning topics

and presenters for the 2018 Fall Seminar. Alison advised that she will circulate a list of possible topics and presenters for the Board's review and comment.

**VI. Government Contracting CLE Program**

Jennifer A. Mahar reported that the seminar was well attended, and received good comments and feedback. Chris Boynton reminded the Board of the effort to market the seminar as a government contracting seminar, to include not only federal, but also state and local government contracting issues. It was noted that the next Government Contracting CLE will take place on September 6, 2018. Topic ideas should be sent to Jennifer A. Mahar and Randall H. Wintory.

**VII. Handbook Committee**

Spencer W. Wiegard reported. Spencer advised that the updated Handbook was completed and submitted for posting to the VSB website. Spencer also advised that PDF versions of past Handbook updates had been corrected on the VSB website. Spencer noted that further update to the Handbook for cases issued from September 1, 2017 through the end of the year will commence shortly.

**VIII. Newsletter Committee**

Hanna Lee Blake reported. Hanna advised that the Fall Issue was posted to the VSB website and emailed to the membership. Hanna advised that discussions were underway concerning ideas and article topics for the Spring 2017 issue of the Section's Newsletter. Hanna renewed her request for cases of interest, announcements and volunteers to submit articles in upcoming issues.

**IX. Membership & Young Professionals Committee**

Chris S. Boynton noted that Jesse S. Keene, Committee Chair, was attending the Welcome Reception. Discussion concerning upcoming regional CLEs being planned by the Membership & Young Professionals Committee to take place in Spring/Summer 2018.

**X. Publications Committee**

Arnie B. Mason reported. Arnie provided an update on the three articles the Section will submit for the February 2018 publication of the Virginia Lawyer.

**XI. Website & Social Media Committee**

Spencer W. Wiegard reported. Discussion concerning the use of social media by other VSB sections and the possibility of appointing a young lawyer as Social Media Czar.

**XII. 2018 VSB Annual Meeting Committee**

Lauren P. McLaughlin reported. Lauren advised that the VSB approved as a showcase CLE a topic submitted by the Section, along with the Appellate and/or Litigation sections, addressing “Nightmares in Appellate Practice.” Hon. Stanley P. Klein provided recommendations for judges to participate on the panel and suggested that the panel include a trial judge. Discussion concerning trial judges in the Virginia Beach area to serve as members of the panel. Discussion concerning where to hold the June 2018 Board Meeting.

**XIII. New Business**

None.

<b>Upcoming Dates</b>		
<i>Date</i>	<i>Time</i>	<i>Event</i>
January 10, 2018	Noon	Board Meeting (Teleconference)
April 11, 2018	Noon	Board Meeting (Teleconference)
June 15, 2018	TBD	Board Meeting (Virginia Beach)
September 6, 2018	TBD	Government Contracting Seminar (Fairfax)
November 2 & 3, 2018	TBD	39 <sup>th</sup> Annual Construction Law and Public Contracts Law Seminar (Charlottesville)

**Meeting Adjourned at 6:30 p.m.**