

**Board Meeting Minutes
Virginia State Bar
Construction Law & Public Contracts Section
January 10, 2018**

I. Call to Order 12:00 p.m.

Present: Christopher S. Boynton (Chair, Presiding), J. Barrett Lucy (Vice Chair), Hanna Lee Blake (Secretary), Scott W. Kowalski (Treasurer), Jennifer A. Mahar (Immediate Past Chair), Daniel D. Rounds, Daniel L. Fitch, Christopher G. Hill, Jesse S. Keene, Arnie B. Mason, Lauren P. McLaughlin, Alison R. Mullins, Christopher T. Page, Jonathan J. Straw, Spencer M. Wiegard, Hon. Richard T. McGrath, Richard P. DiMeglio (VACLE), and Paulette Davidson (VSB).

Absent: Mark D. Crawford, Randall H. Wintory, and Hon. Stanley P. Klein.

II. Approval of Minutes from November 2, 2017

Alison R. Mullins moved for the approval of the minutes and Christopher G. Hill seconded the motion. The minutes were approved by unanimous vote.

III. Financial Report

Scott W. Kowalski reported concerning financial status, noting little change in financial outlook since report in November 2017. Scott suggested that the Board consider increasing the number of November CLE scholarships in order to use additional budgeted funds.

IV. Chair's Report

Chris Boynton commended the 2017 Fall Seminar Committee members for the terrific 38th Annual Seminar.

V. Fall Seminar Committee

Alison Mullins reported. Alison advised that 158 persons attended the 38th Annual Seminar, 20 more attendees than the prior year, which was particularly good since hotel availability was limited due to the UVA home football game and parents' weekend falling on the same weekend as the Fall Seminar. Alison reported that the feedback from attendees was mostly positive, and that topic suggestions had been provided.

The 2018 Fall Seminar Committee members were acknowledged. Alison reported that she and Mark intended to prepare a sketch outline for the 2018 Fall Seminar by the end of January 2018. Alison advised that she sent an email reminding Section members to make reservations early. As of January 10, 2018, only 1 or 2 rooms were left in the room block. Richard P. DiMeglio noted that there are 30 rooms in the speaker block and that the VSB was seeking to secure additional room blocks at local hotels.

VI. Government Contracting CLE Program

Jennifer A. Mahar reported that the Committee has started to identify speakers and that the plan was to nail down the speaker list by the beginning of April 2018. Jennifer advised that a topic of interest was bid protests at the state level.

VII. Handbook Committee

Spencer W. Wiegard reported. Spencer advised that the updated Handbook was uploaded before the Fall Seminar, and that the cases are searchable. Spencer asked Board Members to forward interesting cases to the Committee throughout the year for inclusion in the next update to the Handbook.

VIII. Newsletter Committee

Daniel D. Rounds reported that the Committee is targeting an early May publication date for the Spring Issue. Dan also advised that the Spring Issue will include an article written by Jonathan Wright at Watt Tieder. Dan asked Board Members to forward to Dan and Hanna Lee Blake cases of interest for the Spring Issue.

IX. Membership & Young Professionals Committee

Jesse S. Keene reported. Jesse advised that Section membership had increased in the last year. Jesse also reported that there were 30 attendees at the Welcome Reception held at the start of the Fall Seminar. Jesse spoke with 5 new seminar attendees during the reception.

Jesse thanked Alison for coordinating a joint event with the Maryland Bar Construction Section, to take place on May 10, 2018. Jesse advised that the event will be a behind-the-scenes tour of the MGM National Harbor project, followed by a happy hour.

Jesse reported that planning was underway for regional membership happy hours.

X. Publications Committee

Arnie B. Mason reported. Arnie advised that three articles were submitted to the Virginia Lawyer, with thanks to Scott Kowalski for submitting an article. Arnie advised that the Section's article(s) would be included in the February 2018 publication of the Virginia Lawyer.

XI. Website & Social Media Committee

Spencer W. Wiegard reported. Spencer advised that post-June 2016 meeting minutes needed to be uploaded to the Section's website.

XII. 2018 VSB Annual Meeting Committee

Dan Fitch reported. Dan advised that the Showcase Joint Session CLE will take place on June 15, 2018 from 1:30 p.m. through 3:00 p.m. Dan advised that a great panel was put together and that the written materials are on track. Chris Boynton asked for input concerning where to hold the Section's June meeting. Paulette Davidson noted that Dolly suggested the Holiday Inn's meeting room as an option. Chris Boynton confirmed that he would coordinate dinner at Salacia on Thursday evening, June 14th.

XIII. New Business

Discussion concerning a new location for the Section's June 2018 meeting occurred. Paulette Davidson agreed to check on the date for nominations of new members to the Board.

| Upcoming Dates | | |
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| <i>Date</i> | <i>Time</i> | <i>Event</i> |
| April 11, 2018 | Noon | Board Meeting (Teleconference) |
| May 10, 2018 | 4:00 p.m. | Joint MSBA/VSB Construction Section MGM National Harbor Project Tour & Networking Event |
| June 15, 2018 | TBD | Board Meeting (Virginia Beach) |
| September 6, 2018 | TBD | Government Contracting Seminar (Fairfax) |
| November 2 & 3, 2018 | TBD | 39 th Annual Construction Law and Public Contracts Law Seminar (Charlottesville) |

Meeting Adjourned at 12:28 p.m.