

**POLICY CONCERNING THE USE AND DISCLOSURE OF  
VSB E-MAIL ADDRESSES**

The Virginia State Bar will send group e-mails to its members only:

1) in circumstances as determined to be appropriate by the executive director or a majority of the officers of the bar,

2) in a periodic electronic newsletter of official bar news according to guidelines and in a format to be determined by the Communications Committee, and

(3) in a periodic electronic newsletter by the president regarding items of interest, and

34) in the case of e-mails to their members from bar conferences, sections, committees and task forces, e-mails may be sent as necessary to carry out the work of the conference, section, committee or task force.

Pursuant to Va. Code § 2.2-3705.1(10), member e-mail addresses are exempt from public disclosure, provided the member has asked the VSB not to disclose it. Such requests can be made on the annual dues statement or in writing to the membership department of the VSB. In the absence of such a request, member e-mail addresses are record information subject to disclosure to third parties who ask for such information.

Adopted by VSB Council  
March 3, 2006

Amended by VSB Council  
October 17, 2008