

FOR ACTIVE MEMBERS ONLY — Associate members may leave blank/skip

The professional liability insurance certification form below is required for all active members of the Virginia State Bar (see Part 6, Section IV, Paragraph 18 of the Rules of the Supreme Court of Virginia). New attorneys to the Virginia State Bar should complete and sign this form, and return it to the Virginia State Bar Membership Department with the official registration form. If you have questions concerning this certification, or your membership in the Virginia State Bar, please contact the Membership Department at (804) 775-0530 or membership@vsb.org.

INSTRUCTIONS/HELPFUL HINTS

Virginia attorneys are not required to have malpractice insurance but are required to tell us whether they have it or not.

Answer the questions as they pertain to your current situation. If your answers change in the future, you can submit an updated form to membership@vsb.org. The certification form is Section 4 of the license renewal (dues) statement. A blank license renewal (dues) form can be found online at <http://www.vsb.org/docs/dues-form.pdf>.

You are **REQUIRED** to answer **ALL** questions either "Yes" or "No."

Question #2. If you answer "Yes" to question #2, you **MUST** answer question #2(a).

Question #2(a). If you answer "No" to question #2, you may skip #2(a) and go to question #3.

Question #3. Virginia attorneys are not required to have malpractice insurance but are required to tell us whether they have it or not. You **MUST** answer "Yes" or "No" to this question.

MANDATORY CERTIFICATION REGARDING PROFESSIONAL LIABILITY INSURANCE -- All <u>ACTIVE</u> members (including new attorneys selecting active status) are required to complete this form. Pursuant to Supreme Court Rules Part 6, Section IV, Paragraphs 18 and 19, you MUST ANSWER the following questions, SIGN the certification and return it with your Membership Dues to remain in good standing.	
1. Are there any unsatisfied legal malpractice judgments against you or any professional entity arising from your performance of legal services? (If you answer yes to this question, you must list them on the reverse side of this form.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are you engaged in the private practice of law representing clients drawn from the public? -----If your answer to question 2 is YES then answer question 2(a); if not, continue to question 3.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2(a). Do you intend to maintain professional liability insurance coverage during the time you remain in private practice?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Are you currently covered by professional liability insurance, other than an extended reporting endorsement?	<input type="checkbox"/> Yes <input type="checkbox"/> No
I certify that the information above is true and correct; and, if I have certified that I am currently covered by a professional liability insurance policy, I understand that the Supreme Court Rule requires me to notify the Virginia State Bar in writing within 30 days if my coverage lapses or terminates.	
Name (Please print): _____	Signature (Required) _____

Virginia State Bar Section and Conference Registration Form

Sections and conferences of the Virginia State Bar function as separate groups having interest in particular substantive areas of legal practice. Typically, sections and conferences sponsor seminars, publish newsletters that impart information specific to your legal specialty, and sponsor other activities open to its members. Additionally, they provide the structure by which all members of the bar have the opportunity to participate in bar work.

Each section and conference operates under bylaws approved by the Virginia State Bar Council and broad policy guidelines, also established by the Council.

Please indicate the section(s) you wish to join. Membership will be effective until June 30, 2022.

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|---|--------------------------|-----------------------|--------------------------|------------------------|
| Administrative Law | <input type="checkbox"/> | Diversity Conference | <input type="checkbox"/> | International Practice |
| Antitrust Franchise & Trade Regulations | <input type="checkbox"/> | Education of Lawyers | <input type="checkbox"/> | Litigation |
| Bankruptcy Law | <input type="checkbox"/> | Environmental Law | <input type="checkbox"/> | Local Government |
| Business Law | <input type="checkbox"/> | Family Law | <input type="checkbox"/> | Military Law |
| Construction & Public Contract Law | <input type="checkbox"/> | General Practice | <input type="checkbox"/> | Real Property |
| Corporate counsel | <input type="checkbox"/> | Health Law | <input type="checkbox"/> | Taxation |
| Criminal Law | <input type="checkbox"/> | Intellectual Property | <input type="checkbox"/> | Trusts & Estates |

Name as Licensed: _____

Firm/Employer: _____

Official Address of Record:

(Street Address)

(City, State, and Nine-digit Zip Code)

Telephone _____ () Business () Home () Cell

Email address of record: _____

INSTRUCTIONS AND IMPORTANT INFORMATION

The Virginia State Bar is a mandatory bar; every person licensed by the Virginia Board of Bar Examiners must register as a member.

Check your preferred title: Mr., Miss, etc.

Full Name: Enter your name as you were licensed.

- (1) Official address, telephone and email of record: This address is required. It is used for all Virginia State Bar mailings. It is public information and subject to FOIA (Freedom of Information Act). Only put a firm name if it is a firm address. You are required by Rule of Court to keep your address of record current at all times.
- (2) Official alternate address: You must provide a street (physical) address if your address of record is a PO Box. This address is used for bar purposes only and is not available to the public.

ACTIVE—For those who will be practicing Virginia law or wish to be able to practice Virginia law should the opportunity arise. (Some firms, organizations and government agencies require attorneys to be registered with the bar as active even though they are not practicing Virginia law.) You are required to register as an Active member if you are practicing Virginia law or giving any advice pertaining to Virginia law. If you choose active, you must complete the attached certification form.

ASSOCIATE—Associate status is inactive status. For those who are not practicing Virginia law. With this status, you cannot practice Virginia law or give any advice pertaining to Virginia law.

JUDICIAL—New attorneys who are appointed as **MAGISTRATES** may choose JUDICIAL status. Do not choose active or associate membership. You **MUST** submit a copy of your appointment letter with your registration form. You must immediately give written notice to the Virginia State Bar of any change in your judicial status and request a change in your membership status to the status that is appropriate for your particular situation.

Birthdate: 00/00/0000 (required)

License Date (Date of your letter from the Virginia Board of Bar Examiners): 00/00/0000.

Bar Exam Date (Date you sat for the exam): 00/00/0000.

Last 4 #s of SSN: Last 4 numbers of Social Security number.

All other bar licensures (state/date): Enter each state in which you are licensed along with the date you were licensed in that state. Example: FL 7/1/2013; MS 2/1/2012

Education:

Undergraduate: List name AND city/state/country of college/university.

Legal: List name AND city/state/country of law school.

Signature: Your signature.

Date: Date you signed.

**Sponsors for the Admission Ceremony
of the Supreme Court of Virginia
Swearing in via Videoconference**

<u>Law School</u>	<u>Sponsor</u>
American University Washington College of Law	Kristopher R. McClellan, Esq.
Antonin Scalia Law School George Mason University	Prof. Michael L. Davis, Esq.
Appalachian School of Law	Dean B. Keith Faulkner
Catholic University Columbus School of Law	Kristopher R. McClellan, Esq.
David A. Clarke School of Law University of the District of Columbia	Kristopher R. McClellan, Esq.
George Washington University The National Law Center	Kristopher R. McClellan, Esq.
Georgetown University Law Center	Kristopher R. McClellan, Esq.
Liberty University School of Law	Interim Dean Joseph J. Martins
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Out of State Law School Graduates and Readers of Law	VSB President-Elect Stephanie E. Grana, Esq.
Late Arrivals/ Reciprocity	Kristopher R. McClellan, Esq.