

**MINUTES OF ANNUAL MEETING
OF THE VIRGINIA STATE BAR
CONSTRUCTION LAW AND
PUBLIC CONTRACT SECTION
BOARD OF GOVERNORS**

**September 22, 2005
Richmond, Virginia**

I. CALL TO ORDER

Mr. Mauck called the meeting to order at 12:00 noon. Messrs Mauck, Rosser, Hughes, Howley, Rephan and Ms. Jordan were present in person and Messrs. Barkley, Devan, Marston, Pritts, St. Ours, Metz and Ms. Burch were present by conference call.

II. APPROVAL OF MINUTES

The Minutes of the Annual Meeting of the Section held on June 17, 2005 at Virginia Beach, Virginia were unanimously approved.

III. CHAIR'S REPORT

Mr. Mauck presented the Finance Report, a copy of which was distributed to those board members present and which is available for review by the remaining board members. The Section currently has the sum of \$10,347.07 credited to its account.

IV. FALL PROGRAM

Ms. Burch informed the meeting that Judge Jay Swett will also participate in the program. The need for sponsors for the cocktail party was discussed. Mr. Metz will send out the letters to possible donors and will coordinate the requests for contributions with David Hearne. Mr. Marston suggested that board members share their own experiences with ethical issues with the panelists on the ethics portion of the program in advance of the fall seminar. Mr. St. Ours then informed the meeting of the plans for the annual Thursday night dinner at the C and O Restaurant.

V. NEWSLETTER

Mr. Metz reported that the newsletter should be out by mid October. If any board members have any other cases for inclusion in the newsletter, they need to submit them by Monday, September 26, 2005. Mr. Howley volunteered to work with Mr. Metz on the newsletter next year.

VI. HANDBOOK

Mr. Marston reported that the discs have been mailed out. An update will be issued next spring or early summer. A discussion then took place concerning the format for the disc. It was also suggested that a questionnaire be distributed at the fall meeting so that the attendees can express their own views on the importance or usefulness of the CD. Messrs St. Ours and Marston agreed to continue to work on the handbook next year and Mr. DeVan volunteered to join the committee to help them out.

VII. NEW BUSINESS

Mr. Mauck announced that the October, 2006 issue of The Virginia Lawyer will be devoted to construction law matters. There is room for four articles at 2500 words each. The deadline is August 11, 2006. A committee was formed to solicit the articles for the October, 2006 issue with Mr. Barkley as chair and Mr. Rosser as co-chair. There was a brief discussion of planning for the spring CLE program. The deadline for submitting a topic for the program is November 18, 2006. Ms. Burch agreed to handle the program again. Members of the board were requested to send suggested topics to her by Wednesday, September 28, 2005.

VIII. ADJOURNMENT

The next meeting of the Board of Governors will be at the fall meeting, Friday, November 4, 2005 at 7:00 a.m. The meeting was adjourned at 1:05 p.m.

Jack Rephan, Secretary

APPROVED:

William R. Mauck, Jr., Chair