

**MINUTES OF A MEETING
OF THE VIRGINIA STATE BAR
CONSTRUCTION LAW AND
PUBLIC CONTRACTS SECTION**

June 18, 2004
Virginia Beach, Virginia

I. CALL TO ORDER

Ms. McAnney called the meeting to order at 10:35 p.m. Present in person were Christine McAnney, Matthew Pritts, Todd Metz, Denny Dayton, Timothy R. Hughes, Brett Marston, Greg St. Ours, the Honorable Richard Alderman, William Devan and Elaine Jordan, in addition to various members of the section at large.

II. APPROVAL OF MINUTES

Minutes of the February 10, 2004 Board Meeting were approved with one typographical amendment of Kristan Burch's name.

III. CHAIR REPORT - Ms. McAnney

A. Ms. McAnney presented the finance report that Newsletter expenses exceeded \$6,000. As a result, the Handbook will need to be copied and published in the 2004-2005 budget cycle.

IV. FALL PROGRAM COMMITTEE – Ms. McAnney

Ms. Jordan reported that the Fall Program is on track with speakers and topics. Ms. Jordan offered a more outline of the planned topics and speakers. One topic needs additional amplification, specifically the forensic demonstration. In addition, the Fall Program Committee will be making decisions regarding options for the 25th Anniversary aspects of the program for presentation at the next Board meeting. Outlines are scheduled as due for October 1, 2004.

V. SPRING PROGRAM

The Spring Program is on track and presenting today.

VI. NEWSLETTER – Mr. Pritts

Mr. Metz reports that the Newsletter was printed and mailed. The Newsletter committee will be investigating alternative means of printing and transmissions, particularly given the remaining budget for the 2004-2005 year.

VII. HANDBOOK – Mr. Marston and Mr. St. Ours

Mr. Marston and Mr. St. Ours report that the Handbook is virtually done. The Handbook will likely be printed and shipped by the end of July.

VIII. NOMINATING COMMITTEE – Ms. McAnney

Ms. McAnney reported on behalf of the Nominating Committee that the following recommendations were made for the 2004-2005 year:

Chair: Timothy R. Hughes

Vice Chair: William Mauck

Secretary: Elaine Jordan

Board Members: Brett Marston to replace Elaine Jordan (whose term expires in 2005, after which time he may serve two full three year terms)

Kristan Burch to start first three year term replacing Denny Dayton who rotates off the board

IX. OLD BUSINESS -- Ms. McAnney

Silver Anniversary Fall Program options will be discussed as set forth above.

X. ADJOURNMENT

The meeting was adjourned at 10:55 a.m.

Timothy R. Hughes, Vice Chair
(for William Mauck, Secretary)

APPROVED:

Christine McAnney, Chair