

## CITY OF STAUNTON

### **CITY ATTORNEY**

The City of Staunton is recruiting a well-rounded, innovative, strategic and responsive professional to provide general legal counsel to a full-service municipality. The City Attorney is the legal counsel to the City Council, the City Manager and other city officials, boards, agencies and commissions. The City Attorney's Office prepares and reviews ordinances, resolutions, contracts, and other documents. As the City Attorney, major areas of responsibility include litigation, contracts, real estate, land use, environmental, tort, taxation, collections, employment, civil rights and administrative law.

**The City of Staunton offers highly competitive compensation and benefits and a wide range of amenities. Staunton, with a relatively low cost of living, is known for its history, architecture, arts, and cultural and culinary delights.**

*"One of the prettiest and most progressive towns in the South" and "20 charming mountain towns to visit this fall"—Southern Living*

### **QUALIFICATION REQUIREMENTS**

Successful candidates should possess excellent communication skills and be able to deal effectively with public officials and the general public. Ten years progressively responsible experience and/or training in the practice of law; preferably municipal law and administrative experience; or equivalent combination of education and experience. Virginia local government experience preferred. Employment requires licensure by the Virginia State Bar. Salary competitive, DOQ, plus excellent benefits package. EOE.

### **APPLICATION PROCESS**

Please submit an on-line application at [City of Staunton Employment](#) by 5:00pm on November 30, 2020. Applicants must attach cover letter and resume to the on-line application. Law school transcripts will be verified and only applicants for interviews will be requested to provide writing samples at the time of interview. For additional questions including requesting a [full job description](#) and [brochure of the City Attorney](#), please contact Jonathan Venn, Chief Human Resources Officer at [vennjg@ci.staunton.va.us](mailto:vennjg@ci.staunton.va.us) or call 540-332-3914.