

**BARNES & THORNBURG LLP'S
LITIGATION DEPARTMENT**

Barnes & Thornburg litigators advocate our clients' rights at both the trial and appellate levels in state and federal courts throughout the United States. We also represent clients in alternative methods for resolution of disputes outside the courtroom, through negotiation, arbitration, and mediation. With more than 100 attorneys in seven offices, we provide nationwide coordination of litigation for several Fortune 500 clients and advise clients with respect to litigation prevention, insurance, and claims-management systems.

The range of legal practices among the firm's litigators enables us to tailor the staffing of litigation to the size and specialized elements of each case. Our complement of litigators gives us the resources to commit an aggressive team when needed for complex cases and emergencies. We have developed systems for early evaluation of cases, case-management planning, and budgeting to enable us to conduct litigation in a manner focused on achieving our clients' objectives.

Our litigation support staff includes legal assistants, a licensed private investigator, research librarians, and computer and litigation support specialists. These in-house capabilities reflect our continuing sensitivity to the ever-increasing need for sophisticated services while at the same time controlling the cost of litigation.

For more information regarding Barnes & Thornburg LLP's Litigation Department and its services, contact Robert MacGill at 317.231.7223 or robert.macgill@btlaw.com.

LOCATIONS

DECEMBER 17, 2004

8:00 – 8:30 Registration and
Continental Breakfast

8:30 – 1:00 Seminar and Lunch

Barnes & Thornburg LLP
Fifth Floor Conference Center
11 South Meridian Street
Indianapolis

317.231.7306
317.231.7433 FAX

Via Webcast and
Teleconference:

Barnes & Thornburg LLP
750 17th Street NW
Suite 900
Washington D.C.

202.289.1313
202.289.1330 FAX

**ELECTRONIC DATA DISCOVERY:
COST-EFFECTIVE AND ETHICAL
MANAGEMENT**

Friday, December 17, 2004

8:00 a.m. – 1:00 p.m.

Barnes & Thornburg LLP
Conference Centers

Indianapolis
Washington, D.C.

Indiana:
4 CLE Hours
1 Hour Ethics
4 Hours New Attorney CLE

Virginia:
4 MCLE Hours (Credit Pending)
1 Hour Ethics (Credit Pending)

\$30 per person includes all
materials and lunch

BARNES & THORNBURG LLP
btlaw.com

BARNES & THORNBURG LLP
GIVE US THE PROBLEM™

ELECTRONIC DATA DISCOVERY: COST-EFFECTIVE AND ETHICAL MANAGEMENT

SPONSORED BY BARNES & THORNBURG LLP AND THE VIRGINIA STATE BAR

The vast majority of documents maintained by companies today are retained in electronic form. From word processing documents, to spreadsheets, to databases and presentation materials, nearly every document generated by a company is created and saved electronically. Locating, cataloging and producing these documents can be a time-consuming and expensive task. The failure to properly preserve and produce these documents can be even more expensive – resulting in monetary fines or court sanctions. Learn how companies and their counsel are dealing with these new challenges.

The goal of this seminar is to help you address the following questions:

- What electronic information is subject to discovery?
- What is the best way to locate all of my company's electronic documents that are relevant to actual or potential litigation?
- Just how far does a company have to go to preserve electronic documents in the event of actual or prospective litigation?
- What are the ethical obligations of in-house and outside counsel when it comes to preserving evidence, and what are the ramifications of failing to preserve that evidence?
- What is the appropriate and most effective response to a "preservation letter" and when, if ever, might I want to send such a letter?
- What is the most cost effective method for compiling and managing collection and production of electronic documents in litigation?

We will also discuss developments in the case law and rules of civil procedure governing discovery of electronic documents and other data in civil litigation.

WHO SHOULD ATTEND?

- In-house counsel.
- Those responsible for responding to or managing the collection and production of discovery in the electronic age.

PRESENTERS

BARNES & THORNBURG LLP

Robert MacGill chairs the Litigation Department at Barnes & Thornburg LLP. He has provided services to numerous U.S. and foreign-owned companies, including developing national defense strategies in products liability litigation, negotiating to resolve complex cases, and advocating on behalf of clients in trial and appellate courts throughout the United States. His cases have been featured in broadcasts by NBC and CBS, and his trial results have been described in *The New York Times*, *The Wall Street Journal*, the *London Times*, *The Economist*, the *Indiana Lawyer*, and by the Dow Jones News Service.

Charles Edwards is a partner in the Indianapolis office of Barnes & Thornburg LLP. He represents clients in complex business disputes and disputes involving computer software, Internet-related activities, and trade secret misappropriation. Mr. Edwards is a frequent speaker on electronic discovery and evidence issues, as well as other matters involving litigation and technology.

Mark Dinsmore is a partner in Barnes & Thornburg LLP's Indianapolis office. His practice concentrates in the areas of complex commercial disputes and construction litigation matters, as well as media law issues. Mr. Dinsmore has also represented clients in international and domestic arbitrations, including the arbitration of a matter arising from the civil war in Bosnia and Herzegovina. He has extensive experience in the use of technology to facilitate the management of complex matters and chairs the firm's Litigation Department Technology Committee.

Todd Vare is a partner in the firm's Intellectual Property Department. His practice concentrates on patent litigation covering a wide variety of technologies, including gene sequencing, pharmaceuticals, medical devices, telecommunications, software programs and processes, and mechanical devices. He has litigated disputes in state and federal courts involving trade secrets, software performance and licenses, employee non-compete and non-disclosure agreements, and rights of publicity. Mr. Vare also is a member of the firm's Business and Technology Group (BTech), counseling clients on technology-related matters, including copyright and trademark matters, computer and software protection, e-commerce, electronic signatures, Internet security, and protection of intellectual property assets.

AGENDA

8:00 – 8:30	Registration and Continental Breakfast
8:30 – 8:35	Welcome and Introduction
8:35 – 9:35	Party and Counsel Obligations During Litigation Charles Edwards Barnes & Thornburg LLP
9:35 – 10:35	Collecting and Managing E-Discovery in Litigation Mark Dinsmore Barnes & Thornburg LLP
10:35 – 10:45	Break
10:45 – 11:45	How Your Trial Team Can Use Electronic Evidence and Computer-Assisted Tools in Litigation Robert MacGill and Todd Vare Barnes & Thornburg LLP
11:45 – 12:00	Lunch Served
12:00 – 1:00	Practice Tips and Hot Topics Panel Barnes & Thornburg LLP

REGISTRATION

Please copy this form for additional attendees

Yes, I will attend the Electronic Data Discovery Seminar in:

Indianapolis Washington, DC

Name

Title

Company/Organization

Address

Telephone number

Fax number

E-mail address

Payment (no purchase orders please).

I have enclosed a check for \$30, made payable to Barnes & Thornburg LLP. (Check number _____)

I will pay at the seminar.

Please mail or fax (317.231.7433) this form to: Dottie Mills at Barnes and Thornburg by Tuesday December 14, 2004.

For questions or to RSVP, call Dottie at 317.231.7306 or e-mail her at dmills@btlaw.com.