

## Earn 2 CLE credit hours for \$20 and help a grandmother get her lights turned back on.

The Community Tax Law Project (CTLP) is conducting a new initiative in response to a multitude of collection cases resulting from the economic downturn. Many of CTLP's clients are elderly, disabled, or unemployed. The IRS can take Social Security, disability, and other benefits. Grandmother can't pay her light bill because the IRS took her money. She and other clients qualify to have their accounts placed in currently-not-collectible (CNC) status but CTLP currently does not have the resources to quickly resolve these cases.

We need your help! We are conducting a 2-hour CLE that will provide you with a brief overview of IRS collection processes and a workshop on how to complete a collection information statement and get a taxpayer in CNC status. **No prior tax experience necessary!**

After the CLE, you will attend one of our Saturday morning Taxpayer Assistance Days where you will be paired with a client to complete the collection statement and take next steps. CTLP staff will be on hand to answer questions and guide you in the process. Or you may choose to take a case on your own. Of course, we will provide mentoring assistance as needed.

### You will:

- Reap enormous personal benefits from helping those most in need
- Be showered with appreciation from those you help
- Complete representation in a short period of time (generally 3-6 hours)
- Fulfill your pro bono commitment
- Earn 2.0 CLE/CPE credit hours

## The Nuts and Bolts of Taxpayer Advocacy: A Workshop on Financial Hardship

A 2-hour CLE presented by  
The Community Tax Law Project

**Tuesday, July 20<sup>th</sup> — 4:00-6:00 p.m.**  
**3600 W. Broad Street – 3<sup>rd</sup> floor**

(ample free parking behind the building)

### Agenda

4:00 – 4:30 p.m. How IRS and VA Tax collection priorities affect low-income taxpayers; how a tax collection case arises; collection alternatives available to taxpayers; introduction to currently-not-collectible status.

4:30 – 6:00 p.m. The steps in requesting currently-not-collectible status including required powers of attorney, requesting and analyzing information from the IRS and VA Tax, completing collection information statements, financial analysis, and how to make the request for currently-not-collectible status.

### Faculty:

**Guy Crowgey, Esq.**

Crowgey & Grossman, Richmond, VA

**Paul Harrison, EA**

Low-Income Taxpayer Clinic Coordinator,  
The Community Tax Law Project, Richmond, VA

### **The Community Tax Law Project**

3600 W. Broad Street, Suite 678

Richmond, VA 23230

(804) 358-5855 (804) 353-6968 (Fax)

[info@ctlp.org](mailto:info@ctlp.org) [www.ctlp.org](http://www.ctlp.org)

Approval is pending for 2.0 hours Virginia MCLE credits.

## Registration

\_\_\_\_ Volunteer Attendee: \$20 (materials fee)  
*I agree to accept two pro bono referrals from  
The Community Tax Law Project*

\_\_\_\_ Regular Attendee: \$55  
\_\_\_\_ Student, Legal Aid/Public-Interest Attorney  
Attendee: \$20 (materials fee)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Firm \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Please return this form by **Friday, July 16th**, with your check payable to The Community Tax Law Project. Mail to: The Community Tax Law Project, 3600 West Broad Street, Suite 678, Richmond, VA 23230. *Due to seating limitations, we may not be able to accept late registrations.* For additional information, please call (804) 358-5855, or email [info@ctlp.org](mailto:info@ctlp.org).