

X. Solicitation of Funds

A. Policy

The Virginia State Bar, including its committees, sections and Young Lawyers Conference, should refrain from soliciting funds from any source to underwrite special projects, programs or purchases.

With the exception of sponsorships authorized for events planned by the VSB Bar Services Department in conjunction with the Annual Meeting of the Virginia State Bar, all committee, section and Young Lawyers Conference projects, programs and purchases must be funded through the general operating budget of the Virginia State Bar, or the budgets of its sections and Young Lawyers Conference as may be appropriate, with the approval of the Executive Committee and Council.

If a section, committee or the Young Lawyers Conference of the Virginia State Bar has a unique need which would require solicitation of funds for a project, program or purchase not authorized in its budget, special approval by the Executive Committee of the Virginia State Bar must be sought in advance of the solicitation.

Approved by VSB Executive Committee
April 28, 1994

B. Criteria For Evaluating Solicitation Requests

The Executive Committee will consider the following criteria when evaluating a special request by a section or the YLC to solicit funds for a program or project.

1. Description of Project
2. Sponsor/Co-sponsor of Project
3. Date(s) of Project
4. Goals of Project
5. Target Audience/Beneficiaries
6. Funding/Budget
 - A. Expenses
 - B. Potential Income
 - C. Why project is not in budget
7. Description of Solicitation Proposal
 - A. Who/how many persons or entities will be solicited
 - B. Whether the person or entity has been solicited before by the VSB
 - C. Whether this is a one-time solicitation request
 - D. Amount/contribution requested
8. Whether a similar project has been implemented before
9. Whether any other bar association has a similar project
10. Previous requests for solicitation for this purpose and Executive Committee action on such requests