VIRGINIA STATE BAR

REQUEST FOR CERTIFICATE OF GOOD STANDING
AND/OR CERTIFICATE OF DISCIPLINE HISTORY
FOR VIRGINIA LICENSED ATTORNEYS

SUBMIT THIS COMPLETED FORM WITH YOUR CHECK MADE PAYABLE
to the Treasurer of Virginia and a pre-addressed, stamped envelope.
(See notes and mailing address below.)

Name (as licensed): ____________________________________________ VSB ID #: __________

Types of Certificates:

1. Certificate of Good Standing. This certificate contains your current status (active, associate, etc.; in good standing or not in good standing) of membership with the Virginia State Bar and your date of licensure in Virginia.

2. Disciplinary Certificate of Good Standing (fitness to practice has not been challenged). NOTE: If this certificate is being provided to anyone other than the Virginia attorney at his/her address of record with the Virginia State Bar, this request must contain the attorney’s signature to authorize the release of information and must be notarized.

3. Letter of Discipline History (fitness to practice has/has not been challenged). This letter contains your current status of membership, date of licensure in Virginia and discipline history. As in #2 above, if this letter is being provided to anyone other than the Virginia attorney at his/her address of record with the Virginia State Bar, this request must contain the attorney’s signature to authorize the release of information and must be notarized.

I hereby request (Additional copies, resulting from your initial request, are $5.00 each):

<table>
<thead>
<tr>
<th>Certificate Type</th>
<th>Amount Due</th>
<th>Amount Enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate of Good Standing</td>
<td>$20.00</td>
<td>______</td>
</tr>
<tr>
<td></td>
<td># of additional copies</td>
<td>5.00 ea.</td>
</tr>
<tr>
<td>Disciplinary Certificate of Good Standing</td>
<td>25.00</td>
<td>______</td>
</tr>
<tr>
<td></td>
<td># of additional copies</td>
<td>5.00 ea.</td>
</tr>
<tr>
<td>Letter of Discipline History</td>
<td>25.00</td>
<td>______</td>
</tr>
<tr>
<td></td>
<td># of additional copies</td>
<td>5.00 ea.</td>
</tr>
<tr>
<td>TOTAL AMOUNT ENCLOSED</td>
<td></td>
<td>______</td>
</tr>
</tbody>
</table>

Authorization for Release:

I hereby authorize the Virginia State Bar to search and release any information (public or private) found in my disciplinary history to the address on the enclosed envelope.

Signature ____________________________________________ Date _______________

Commonwealth/State of ___________________________
In the City/County of ___________________________

The foregoing was subscribed and sworn to before me by ____________________________
on this _____ day of _____________ 20__.

__________________                       ____________________
Notary Public                                         Commission Expiration

NOTES: Once your request is received, it will be processed and returned within two to three business days. The certificate will be mailed in the pre-addressed, stamped envelope you provide. If there is a need for an expedited certificate, please send your request with a prepaid commercial or express mail return envelope. Your request will be processed and returned within one business day. Please note that these times are approximate – not guaranteed – due to fluctuations in the number of requests received. For questions, please call the Membership Department at (804) 775-0530 or email membership@vsb.org.

Print, sign, and mail this form, your check, and a pre-addressed, stamped envelope to: Virginia State Bar, 1111 East Main Street, Suite 700, Richmond, VA 23219-0026.

Effective 11/20/2014